

## **URGENT NOTICE**

### **PHYSICAL VERIFICATION NOTIFICATION**

#### **FOR**

#### **BA/B.SC. /B.C.OM. /4<sup>TH</sup> SEMESTER (CBCS) EXAMINATIONS – 2024**

1. Physical verification of the examination form is must for generation of admit card.
2. After filling up the examination form, the students are asked to present it in the verification centre of the College for physical verification. They need to submit the print out of the application form with signature for verification of the filled in Examination form.
3. It is also needed to submit the photocopy of the College fee payment receipt and Library clearance challan. Without these documents no verification will be done.
4. Teachers will make the necessary Corrections/Amendments (if any) in the filled-in application form of those candidates who have incorrectly filled in the paper name and other information.
5. Teachers must write 'verified' & put their signature on the application form.
6. After completion of verification process of the filed in examination form, respective teachers are requested to submit the verified documents to the Examination Cell, where it will be processed for releasing the admit cards.
7. Admit card is mandatory for appearing in the examination. Without valid admit card, candidates candidature will not be considered for appearing in the examination. So all student are asked to be present for physical verification in schedule date and time.
8. Physical verification of documents is the primary responsibility of the concerned department for the honours students. Exam Cell will release the admit card only after physical verification.

Sd/-

Dr. Chandrasekhar Hajra  
Principal  
Belda College